

**Hartford Parks & Recreation Department
Seasonal Park Laborer
Job Description**

Designation: Part-time, seasonal, non-benefited
Department: Parks & Recreation

Pay Classification: Minimum Wage to \$18.00/hr.

Nature and Scope of Position

Perform a wide variety of duties necessary to maintaining all parks, facilities, athletic fields, landscaped areas and other related sites. Operate a variety of hand tools, power tools and mechanized equipment including, but not limited to, string trimmers, turf mowers (riders & walk behind), infield groomers and tractors.

Supervision Received

Direct to moderate supervision is received from the Superintendent of Parks & Facilities.

Supervision Given

None, individuals must be self motivated and able to complete assigned tasks in a safe and efficient manner.

Essential Job Functions

The following is a list of the more common duties and responsibilities attributable to the position of Seasonal Park Steward. This list is not all-inclusive and may be amended from time to time by the Director of Parks & Recreation or the Superintendent of Parks & Facilities as circumstances dictate.

- Maintains trees, shrubs and flowers (weeding, raking & mulching)
- Turf maintenance for athletic fields and parks (mowing, trimming & line painting)
- Landscape plantings and playgrounds
- Perform cleaning duties at department facilities
- Set-up and tear-down irrigation equipment
- Assist in special parks projects and events
- Prep and paint park amenities such as picnic tables, benches, buildings and pool.
- Hiking trail inspections
- Operation of small, mechanized machinery
- Performs all other duties as assigned

Requirements of Work

The Seasonal Park Steward shall possess competent mechanical skills and have an understanding of the operations of a variety of light and medium duty turf equipment

Required Training, Experience, Knowledge, Skills and Abilities

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- The Seasonal Park Laborer should have excellent organizational, communication and public relations skills.
- Have a thorough knowledge of the philosophy and objectives of the Hartford Parks and Recreation Department.
- The Seasonal Park Laborer must also possess thorough understanding of the use and operation of turf care and other maintenance equipment used on athletic fields, open spaces, indoor and outdoor recreation facilities.
- Must have or be able to obtain a certificate in CPR, First Aid training.
- High school diploma or G.E.D plus two or more years of relevant work experience or a combination of education and experience, from which comparable knowledge and skills are acquired.
- Daily contact with the general public, co-workers, supervisory personnel, and other departments.

DISCLAIMERS

The above information is intended to describe the general nature of this position and should not be considered a comprehensive statement of duties, activities, responsibilities, and requirements. Additional duties, activities, responsibilities, and requirements may be assigned, with or without notice at any given time.

This job description is neither an employment contract nor a promise of work for any specific length of time.

EQUAL EMPLOYMENT OPPORTUNITY

The Town of Hartford is an Equal Employment Opportunity employer.