



Public Assemblies Permit

Required for gatherings of 2,000 or more individuals in a public place which the general public is permitted or invited to attend



Please complete this form and return (no later than 30 days prior to the event) to:
Town of Hartford, 171 Bridge Street, White River Junction, VT 05001

Serving the Villages of Hartford•West Hartford•White River Junction•Wilder•Quechee
website: www.hartford-vt.org
Telephone: (802) 295-9353 Fax: (802) 295-6382

Applicant/Organization: _____

Name of Event: _____

Date(s) of Event: _____ Hours of Event: _____ Estimated # of people _____

Location of Public Place where event will be held: _____

Contact Person(s): _____ Phone #(s): _____

Mailing Address: _____

Detailed Description of Event

(To include: purpose, arrangements for parking, crowd control, traffic safety and such other measures as will maintain the security and safety of the persons involved in the assemblage and the general public.)

Separate Permits are required for: Fireworks Displays/Parades/ Liquor Control Board Festival and Special Events.

Signature: Event Promoter

Signature: Landowner (if applicable)

Date

Signature: Landowner (if applicable)

Services Requested:
(Please check all that apply)

Please Describe Services Requested:
(Include outdoor amplification, temporary structures and blocking roads or streets)

Police _____

Fire _____

Public Works _____

Recreation _____

Zoning _____